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**DRIEMS
IQA CELL**

Date: 07.04.2016

Minutes of Meeting:

The meeting commenced with the opening remark of the Principal about the importance of Quality Assurance Cell and its functions.

The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting. All the IQAC members introduced themselves to others.

1. Preparation of activity/plan for the current session

Discussions about initiation of necessary measures on various aspects for enhancement of quality in the respective work areas. A program for seminar for faculty members has been done by each department. Preparation for annual Tech-fest '**DRIEST**'.

2. Conducting of seminars and workshops

Discussion regarding conducting of different seminars, workshops, Symposium and Faculty Development programme (FDP) for internal development of faculty members through inter departmental activities.

3. Teaching –learning process

HoDs indicated that the course progress is satisfactory

The meeting concluded with thanks to the Chair.


Chairman
IQAC


Coordinator
IQAC